

MILITARY (AGR) VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE KANSAS NATIONAL GUARD 2800 SW TOPEKA BLVD TOPEKA, KS 66611-1287	Date: 16 June 2016	Announcement No: 2016-061
OPEN TO: Current Title 32 AGR members of KSARNG	Applications will be accepted until: 1500 hrs 24 June 2016	
POSITION TITLE, SERIES, AND GRADE: Master Trainer, 79T, E7	APPOINTMENT FACTORS: See paragraphs below.	
LOCATION OF POSITION: REC & RET BN, Topeka, KS	Minimum Grade Sergeant First Class (E7)	Maximum Grade Sergeant First Class (E7)

QUALIFICATIONS:

- (1) AGR Soldiers must continue to meet medical standards of chapters 3, 4, or 5 of AR 40- 501 as applicable.
- (2) Applicants must be 79T qualified, Master Badge Recruiter to be considered for this position.
- (3) Any falsification of the eligibility requirements will result in immediate release from the AGR Program.
- (4) This position requires a Secret Security Clearance.
- (5) Applicants must have a GT score of 110 or higher.
- (6) AGR applicants flagged in SIDPERS for security violation or pending any adverse actions will not be considered for transfer prior to lifting of the flag.
- (7) Must possess a valid state driver's license and be qualified to operate a GSA vehicle.
- (8) Individual must have a current, passing APFT and must meet height/weight standards prescribed in AR 600-9 **prior to the closing of this job announcement and upon selection.**
- (9) **This position requires an extensive background check in accordance with ALACART 188/2014: HQDA EXORD 193-14 SCREENING OF SEXUAL HARASSMENT / ASSAULT RESPONSE AND PREVENTION PROGRAM PERSONNEL AND OTHER IDENTIFIED POSITIONS OF SIGNIFICANT TRUST (POST).**
- (10) **Selectee must pass a National Registered Sex Offender back ground check and local criminal records check prior to hiring.**

Selecting Supervisor: LTC Shy Warner at shy.m.warner.mil@mail.mil or (785) 274-1091
POC for duty description: SGM Richard Haney at richard.j.haney10.mil@mail.mil or (785) 806-2134.

APPLICATION INSTRUCTIONS: All applications must be submitted via email to ng.ks.ksarng.list.hro-agr-applications@mail.mil

All Applicants must submit the following forms:

1. NGB Form 34-1, **20131111 Version only**, Application for Active Guard/Reserve (AGR) Position, signed and dated.
2. Enlisted Record Brief (ERB)
3. Personnel Qualification Record (PQR).
4. A current copy of Retirement Point Accounting Management (RPAM) Statement.
5. MEDPROS Individual Medical Readiness Record displaying evidence of: PHA completed within 12 months and HIV testing with-in last 24 months. **MEDPROS IMR Record can be obtained by accessing your AKO / Self Service / My Medical readiness / View Detailed Information (under any of the medical readiness status on right side of the screen) / IMR record (second document under Forms on left side of the screen).**
6. All DD Form 214s
7. Current DA Form 705 (Include DA 3349 if precluded from standard 3 event test) within 8 months for current AGR members.
8. Certified Height/Weight or DA 5500 or 5501 within 8 months of the closing date (May 2013 version only) if exceeds Screening Table Weight
9. NCOER's - previous 5 DA 2166-7/8 (Non Commissioned Officer Evaluation Report).
10. Current valid driver's license.
11. If OCONUS, applicant must provide a valid DSN in the block for OFFICE PHONE

12. NOT REQUIRED (but recommended) an official military in Dress Uniform.
13. NOT REQUIRED (but recommended) documentation supporting applicant's qualifications (i.e. resume).
14. Current valid driver's license.

**** Per ATAG Policy Letter #22, Reassignment of KSARNG Title 32 Active Guard/Reserve (AGR) Soldiers, dated 18 November 2014, Soldiers serving in their initial AGR tour will not be transferred or reassigned before completion of the first 18 months of his/her initial tour. Soldiers who have completed their initial 36 month AGR tour (career AGR status) and have been selected for a new assignment will not compete for lateral AGR positions or be transferred/reassigned from their new position prior to completion of the first 18 months of his/her new assignment. Instructors and Recruiters have a 36 month service obligation. See ATAG Policy Letter #22 for further guidance. **The Deputy Chief of Staff - Army is the approval authority for all exceptions to this policy.****

****If you need an ETP, your ETP request will need to be received by HRO prior to the job announcement closing date.**

*** Ensure that the following information is reflected on the NGB 34-1: Tour Announcement number and current telephone number where you can be reached for an interview. Carefully read and comply with instructions contained on this job announcement so that all required information is included. Sign and date the application.**

**** Please review your application for accuracy prior to submission to HRO. Any documentation missing requires a letter regarding the circumstances. **NOTHING WILL BE ADDED TO THE APPLICATION AFTER THE TIME PROVIDED ON THE CLOSING DATE.** Applications without all required documentation will be returned without consideration. Applications received after the closing date will be returned without consideration.**

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for this position without discrimination for any non-merit reason such as race, sex, religion, national origin, lawful, political or other affiliations, marital status, age or membership/non-membership in an employee organization.